**James River Figure Skating Club**

 **Board Minutes**

**May 14, 2019 7:00pm**

**Board Members Present for Board Meeting:** Dana Kolden, Amy Elhard, Elizabeth Sherfy, Mark Sherfy, DeAnn Brunner, Kent Sortland & Chantel Harr.

**Others Present:** Coach Mark, Danielle Westerhausen, Paulette Ritter (Rotary Club)

Meeting opened by Elizabeth.

April minutes reviewed. Chantel motioned to approve. DeAnn seconded. Motion approved.

**Rotary Club:** Paulette from the Rotary Club was asked to the meeting by Danielle W to explain fundraising opportunities with the 50/50 raffle at the Jamestown Speedway. The club will be required to purchase a county permit for $10 to sell tickets, which is good beginning July 1. You would need to purchase an additional permit if we wanted to sell tickets prior to July 1. The permits need to list the specific dates that our club would be doing the 50/50 drawing. The forms need to be completed and turned into the County Auditor. Danielle W stated that she would take care of the permits for the club.

Paulette suggested that our club charge the same amount the Rotary Club charges for the 50/50 tickets to keep it consistent from week to week. Paulette suggested that we start with $400 cash to be able to make change and will need mostly 10’s and 5’s. The Rotary Club uses the double roll of tickets and have the tickets prepared into 10 bundles of 100. “Happy Hour” is from 6-7 pm, and 50 tickets are sold for $10.

Two people need to be sent over to the pits before the start of the races, two should sell tickets at the table and two in the stands. Two different color tickets are needed, one for the stands and one for the pit. Paulette reviewed the income for their club last summer for the raffle: June $850, July $1350, August $540, September $2600. The track also takes a portion of the proceed. The Rotary Club currently pays 20%. Those totals are after the 20% are taken out. Whoever wins the money, their name and address need to be recorded. Paulette left a folder of information regarding the raffle for our reference.

**Treasurers Report:** Mark S shared the April financial report & the last year overall. Mark stated that Park & Rec was willing to split our final ice bill into three payments. DeAnn made a motion to pay 1/3 of the ice bill and pay Coach Mark on the 15th. Amy seconded. Motion approved. DeAnn made a motion to approve the April report. Chantel seconded. Motion approved.

**Fundraising:** DeAnn has been working on the Kwanis Pancake Feed on May 5th. $211 in donations and another $550 check will be sent to our club from Kwanis. Kwanis would like to present the clubs with an official check at their next meeting in June.

Kite Festival: The information has been given to Heather Rostenbach as she will be taking over the concessions. We will have concessions on June 8-9th from 10 am – 4 pm.

Raffle Tickets: Meetings have been held to come up with ideas for the raffle tickets, with the hope the tickets will be ready to hand out at Kite Festival. The tickets will be $20 each this year.

**Registration Committee:** Will be meeting Tuesday April 23rd, 6pm at Gladstone.

**Publicity:** Elizabeth would like to find a way to keep in touch with skaters over the summer.

**Jr. Coaches:** Nothing to report.

**Schedule:** Kent has agreed to do the schedule.

**Boutique:** Nothing to report.

**Skate Rentals:** Those skating during April ice will be asked to turn in their skates on the last day of ice time.

**Coaches Comments:** No comments.

**Banquet:** Was held March 28th from 6:00 pm - 7:30 pm.

**New Business:**

**Calendar of Events/Packet for new skater:** Table until next meeting.

**Board Position:**  Chantel stated that Pete would like to resign his board position stating immediately. Elizabeth will be speaking to those who were previously interested in a position.

**Action List from March 2019:**

-Board members will be speaking with local groups to seek donations.

**Meeting Adjourned:** Motion made by Kent. Seconded by Amy. Motion approved.

**Next Meeting:** June 11, 7pm at the Gladstone Inn.